

Minutes

Selectmen's Meeting

April 5, 2016

Opening:

Meeting opened at 6:42 p.m. People present were:

Selectmen: Tony A. Penny S. & Emily N.

Employee: Samantha

Guests: Dan McCormick and Mike Murch

Public Feedback: None

Minutes: The minutes from the previous meeting were reviewed and accepted with corrections.

Treasurer: Account balances were reviewed and accepted.

New Business:

- Meeting Room Acoustics – need to hang blinds. Ask for volunteers to sew drapes. Only want to budget \$50.00 for now.
- The Selectmen voted to name Emily as the Chair of the Board for the next year. Penny and Tony will be the General Assistance Administrators.
- The Selectmen set a Budget Committee Meeting for Tuesday April 12 at 6:00 pm at the Community Center.
- The Selectmen scheduled a Special Town Meeting for Tuesday April 26th at the Fire Station. Warrant Articles will include: General Assistance, Comprehensive Plan, Constable, Septic Disposal Contract, Small community Septic Replacement Grant and additional funding for roads. Samantha will make arrangements with the Budget Committee and make sure the locations are available.
- The Selectmen made additional appointments to Boards and Committees as follows:
Economic Development: Chris Rossignol and Jim Buckle
Planning Board of Appeals: Bob Van Deventer, Mary Kenney and Suzanne Ferreira
Budget Committee: Tabitha Littlefield and Alicia McCormick. Charlie Schaefer has been asked still waiting to hear back.

Tony thinks that if there are going to be any meetings that are going on with the College that the Selectmen should be involved in some capacity for continuity.
- Penny recommended that we have an Assistant Deputy Clerk in the event Samantha and or Arlene are out. She would like to recommend Cay Jones from Burnham on a per diem basis. All agreed.

- Permit Fees; Penny is recommending that some of the permit fees get raised. She has been in contact with other towns and has found out that Unity charges the lowest. Currently Unity residents pay \$15.00 for a building permit. She recommends that it goes up to \$20.00. Tony said that people who are building on to their property and increasing value will pay more in taxes and therefore he doesn't want to raise the fees. After much discussion it was agreed by all to raise the fees to \$20.00.
- Emily would like to engage the public and get a small group of volunteers to research the recycling options for Unity. To determine if single stream or continuing to recycling is best for the town.
- Celebrate Unity Festival is a Town sponsored event. Penny said we could have multiple things with multiple people and places.
- The Selectmen signed the Mutual Aid Contract for the Fire Department.
- Tony mentioned that there was an electrical box hanging from the pole in front of Downeast Credit Union. Samantha will call CMP to get it fixed or covered.

Old Business:

Roads: Emily went to a Roads workshop. She thinks that the Town should send Dennis and his crew as well as Todd and his crew to some classes at the town's expense to learn the more up to date cost effective techniques.

We should make it a practice to send items out to bid and have a contract including specs and then follow up and actually inspect.

Traffic ordinance needs to re-written we will need one to be in compliance with DOT standards.

Other Business:

Keep track of who has keys to the Town Office. Perhaps we need a list.

Prepare bids for the town property that is being sold.

Meeting Adjourned: 8:48